

<b>COMMERCIAL</b>
<b>BUILDING PERMIT APPLICATION</b> NEW, ADDITIONS, INTERIOR & EXTERIOR ALTERATIONS/REPAIRS, DECKS, OCCUPANCY CHANGES, RE-ROOFING, DEMOLITION, ETC.

**VILLAGE OF GREENHILLS, OHIO**

**BUILDING DEPARTMENT**  
 11000 WINTON ROAD, GREENHILLS, OH 45218  
 PHONE: (513) 589-3586 FAX (513) 825-2370

USE BALL POINT PEN OR TYPE

<b>APPLICATION NUMBER</b>
<small>DO NOT WRITE IN THIS SPACE</small>

**1 PROJECT ADDRESS:** \_\_\_\_\_

2 NAME	STREET ADDRESS	CITY	ST.	ZIP CODE	PHONE NO.
OWNER					
CONTRACTOR					
DESIGNER					
APPLICANT					
APPLICANT'S E-MAIL ADDRESS				FAX NO.	

**3 WORK:** New  Addition  Alteration  Change of Use  Deck  Fence  Roof Covering  Demolition

**4 DESCRIBE THE WORK:** \_\_\_\_\_

**5 EXIST. USE GROUP:** \_\_\_\_\_ **PROP. USE GROUP:** \_\_\_\_\_ **TYPE OF CONSTRUCTION:** \_\_\_\_\_ **PROJECT AREA:** \_\_\_\_\_ SF

**6 NO. STORIES ABOVE GRADE:** \_\_\_\_\_ **NO. STORIES BELOW GRADE:** \_\_\_\_\_ **BUILDING FULLY SPRINKLERED** Yes No

**7 ESTIMATED COST (L+M) :** \_\_\_\_\_ **APPROX. START DATE:** \_\_\_\_\_ **APPROX. FIN. DATE:** \_\_\_\_\_

**8 ARE YOU SERVED BY PUBLIC WATER (CWW):** Yes No **ARE YOU SERVED BY PUBLIC SEWER (MSD):** Yes No

**9 ENERGY CONSERVATION:** ALL STRUCTURES HEATED AND/OR COOLED SHALL CONFORM TO THE REQUIREMENTS OF THE OHIO BUILDING CODE (OBC) INCLUDING ITS REFERENCED STANDARDS.

**10 OTHER AGENCY APPROVALS REQUIRED BEFORE THE RELEASE OF THE BUILDING PERMIT:** THE APPLICANT IS SOLELY RESPONSIBLE TO APPLY FOR AND OBTAIN APPROVALS FROM THE FOLLOWING AGENCIES BEFORE THE BUILDING PERMIT IS RELEASED.

- METROPOLITAN SEWER DISTRICT (MSD)
- FAIRFAX FIRE DEPARTMENT (FFD)
- CINCINNATI WATER WORKS (CWW)
- OHIO ENVIRONMENTAL PROTECTION AGENCY (OEPA)
- INSPECTION BUREAU INCORPORATED (IBI)
- HAMILTON COUNTY HEALTH DEPARTMENT (HHD)

**11 ADDITIONAL PLAN SUBMITTAL REQUIREMENTS BEFORE THE BUILDING PERMIT IS RELEASED:**

- ALL HVAC & EXHAUST HOOD APPLICATIONS HAVE RECEIVED PLAN APPROVAL BY THE BUILDING DEPARTMENT.
- ALL DISCIPLINES REQUIRE THEIR OWN APPLICATION AND PERMIT AND SHALL NOT BE INCLUDED WITH THE BUILDING PERMIT.

HVAC	<input type="checkbox"/>	No Work Proposed at this Time.	<input type="checkbox"/>	Application & Drawings Separate From Building Permit.
GAS LINE(S)	<input type="checkbox"/>	No Work Proposed at this Time.	<input type="checkbox"/>	Application & Drawings Separate From Building Permit.
EXHAUST HOOD(S)	<input type="checkbox"/>	No Work Proposed at this Time.	<input type="checkbox"/>	Application & Drawings Separate From Building Permit.
FIRE ALARM	<input type="checkbox"/>	No Work Proposed at this Time.	<input type="checkbox"/>	Application & Drawings Separate From Building Permit.
SPRINKLER SYSTEM	<input type="checkbox"/>	No Work Proposed at this Time.	<input type="checkbox"/>	Application & Drawings Separate From Building Permit.
FIRE SUPPRESSION	<input type="checkbox"/>	No Work Proposed at this Time.	<input type="checkbox"/>	Application & Drawings Separate From Building Permit.
HOOD SUPPRESSION	<input type="checkbox"/>	No Work Proposed at this Time.	<input type="checkbox"/>	Application & Drawings Separate From Building Permit.

The owner of this building and undersigned, do hereby covenant and agree to comply with all of the laws of the State of Ohio and with the ordinances of the Village of Greenhills, pertaining to building and buildings, and to construct the proposed building or structure or make the proposed change or alteration in accordance with drawings and specifications submitted herewith, and certify that all of the information and statements given on this application, drawings and specifications are to the best of their knowledge, true and correct.

**NOTE: FILING THIS APPLICATION DOES NOT CONSTITUTE PERMISSION TO BEGIN WORK.**

APPLICANT'S PRINTED NAME \_\_\_\_\_ DATE \_\_\_\_\_ APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
DO NOT WRITE BELOW THIS LINE

PERMIT APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_ CLARIFICATION MEMO  ITEMS \_\_\_\_\_

DATE ISSUED \_\_\_\_\_ PERMIT NO. \_\_\_\_\_ PERMIT FEE \_\_\_\_\_ OBBS FEE \_\_\_\_\_ TOTAL FEE \_\_\_\_\_ BAL. DUE \_\_\_\_\_

**FOR DEPARTMENTAL USE ONLY**

GROSS AREA	TIMES	TYPE OF CONSTRUCTION	MULTIPLIER	TOTAL
	<b>98.5</b>			
OTHER:			CO/CC (\$127/\$19):	
			OTHER TOTAL:	
			<b>(1) SUBTOTAL:</b>	
			(?) DOUBLE FEE:	
			<b>(2) SUBTOTAL:</b>	
OTHER TOTAL: \$ _____			3% OBBS FEE:	
			<b>TOTAL FEE:</b>	
			(DEDUCT) UP-FRONT FEE:	
			<b>BALANCE DUE:</b>	

<b>Up-Front Check Information</b>	
Check No.:	_____
Check Date:	_____
Check Amount:	_____

<b>Final Check Information</b>	
Check No.:	_____
Check Date:	_____
Check Amount:	_____

USE GROUP:	_____
TYPE OF CONSTR.:	_____
LIVE LOAD (PSF):	_____
	SLAB ON GRADE
MAXIMUM NUMBER OF OCCUPANTS:	_____
PERMITTED IN THIS ROOM IS:	
ROOM NAME _____	OCCUPANTS _____
ROOM NAME _____	OCCUPANTS _____
ROOM NAME _____	OCCUPANTS _____
ROOM NAME _____	OCCUPANTS _____
ROOM NAME _____	OCCUPANTS _____
ROOM NAME _____	OCCUPANTS _____
ROOM NAME _____	OCCUPANTS _____
	<b>TOTAL OCCUPANTS</b> _____